

# HERITAGE PINES CONDOMINIUM ASSOCIATION, INC.

## Instructions to complete the application for Purchase or Lease

### PLEASE KNOW:

Heritage Pines is a Condominium Association which is governed by Use Restrictions; Rules and Regulations concerning the use of units and the Condominium Property.

Purchase and Rentals - All purchasers and renters shall be approved by the Board of Directors. A complete application, a credit report and a criminal background check along with an orientation / interview is required before move-in. A \$150.00 non-refundable application fee payable to DellCor Management must accompany each application form. Payment for this can be paid by cash, check or money order. Payment cannot be made by credit or debit cards. Please print legibly or type information. Complete addresses and phone numbers are required. Only the applicants and owners are authorized to sign this form.

Heritage Pines only allows annual (minimum 1 year) leases. A copy of fully executed lease agreement is required from owner before move-in. Only tenants on lease can reside in unit.

Applications must be filled out completely. Incomplete application will be returned unprocessed.

Each applicant must provide a copy of a current Florida Drivers License or State of Florida Identification Card or a current passport.

Any proposed occupant 18 years or older must complete an application, is subject to a criminal background check and required to provide a copy of a current Florida Drivers License or State of Florida Identification Card or current passport.

Applicants to be considered for residency in the Heritage Pines Condominium Association, Inc. must have:

(To rent) a credit score of at least 600.

(To purchase) a credit score of at least 640.

No evictions.

No criminal convictions.

Heritage Pines Condominium Association, Inc. has fifteen (15) days to consider the completed application after it is received by the Board of Directors and the occupancy of the unit before approval of the application will result in the disapproval of the application.

Please return the application to: **DellCor Management, 310 Pearl Avenue, Sarasota FL 34243**  
Any questions regarding the application or the completion of it may be emailed to: [Penny@DellCor.com](mailto:Penny@DellCor.com)  
Any questions regarding your lease or the leasing of the unit need to be asked of the owner/landlord.

Thank you!

# HERITAGE PINES CONDOMINIUM ASSOCIATION

C/O DELLCOR MANAGEMENT, 310 PEARL AVENUE, SARASOTA, FL 34243

PENNY@DELLCOR.COM

**APPLICATION TO PURCHASE** PLEASE ALLOW 2 WEEKS FOR PROCESSING  
TODAY'S DATE \_\_\_\_\_ PROPOSED CLOSING DATE: \_\_\_\_\_

## CURRENT (SELLER) HOMEOWNER INFORMATION

UNIT # \_\_\_\_\_ PRESENT OWNER \_\_\_\_\_ EMAIL \_\_\_\_\_  
UNIT ADDRESS \_\_\_\_\_ CITY, STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
REALTOR/AGENT \_\_\_\_\_ email: \_\_\_\_\_ PHONE# \_\_\_\_\_

**HERITAGE PINES CONDO ASSOCIATION REQUIRES BUYERS TO HAVE A MINIMUM FICO SCORE OF 640**

## APPLICANT(S) INFORMATION

NAME \_\_\_\_\_ SPOUSE/CO-OCCUPANT \_\_\_\_\_  
D/O/B \_\_\_\_\_ SS# \_\_\_\_\_ D/O/B \_\_\_\_\_ SS# \_\_\_\_\_

**PLEASE ATTACH A COPY OF EACH APPLICANTS CURRENT DRIVERS LICENSE or CURRENT PASSPORT**

**CURRENT**  
ADDRESS \_\_\_\_\_ CITY, STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL: \_\_\_\_\_ PH: \_\_\_\_\_ EMAIL: \_\_\_\_\_ PH: \_\_\_\_\_

IF LEASING, CURRENT LANDLORD \_\_\_\_\_ PHONE \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ OCCUPATION \_\_\_\_\_ HOW LONG? \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE \_\_\_\_\_

UNIT WILL BE USED FOR: \_\_\_\_\_ OUR OWN RESIDENCE or for \_\_\_\_\_ INVESTMENT (RENTAL)

**PETS: Heritage Pines Condo Association does not allow dogs.**

**SEE COMPLETE RULES FOR PROHIBITED VEHICLES & PARKING OF VEHICLES – NO COMMERCIAL VEHICLES**

MAKE: \_\_\_\_\_ YEAR \_\_\_\_\_ MODEL \_\_\_\_\_ TAG \_\_\_\_\_ STATE \_\_\_\_\_

MAKE: \_\_\_\_\_ YEAR \_\_\_\_\_ MODEL \_\_\_\_\_ TAG \_\_\_\_\_ STATE \_\_\_\_\_

**OTHER PROPOSED OCCUPANT(S): ANYONE OVER THE AGE OF 18, NEEDS TO HAVE THEIR OWN APPLICATION.**

NAME \_\_\_\_\_ RELATIONSHIP TO APPLICANTS ON THIS FORM \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

**\*ALL APPLICANTS AGREE TO CREDIT AND CRIMINAL BACKGROUND CHECKING AND  
AUTHORIZE DISCLOSURE OF ALL INFORMATION TO THE ASSOCIATION**

**\* A \$150.00 NON-REFUNDABLE FEE TO DELLCOR MANAGEMENT MUST ACCOMPANY EACH APPLICATION FORM  
PAYABLE BY CASH, CHECK OR MONEY ORDER ONLY**

APPLICANT'S SIGNATURE, DATE \_\_\_\_\_

APPLICANT'S SIGNATURE, DATE \_\_\_\_\_

**BOARD USE ONLY - WAS ORIENTATION GIVEN? \_\_\_\_\_ BY WHOM? \_\_\_\_\_**

**ASSOCIATION: [ ] APPROVAL [ ] DISAPPROVAL reason \_\_\_\_\_**

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_